



Arkansas Fire Prevention Commission

AR State Fire Marshal. ● # 1 State Police Plaza – Little Rock, AR 72010 ● 501-618-8624

● E-mail: lindsey.williams@asp.arkansas.gov ● Web: www.arfireprevention.org

Chairman:
Charles Butler

Vice-Chairman
Marc Lowery

Secretary
Lee Zuehlke

AGENDA - minutes

August 11, 2011 – 10:00 am State Police Plaza

- I. **The August 11, 2011 Meeting of the Arkansas Fire Prevention Commission was called to Order at: 10:00 am by Chairman Charles Butler**
- II. **Recognition of Members and Guest.** There were 6 Full members, 2 Associate members and 2 guest in attendance. Members Present: Charles Butler, Marc Lowery, Lee Zuehlke, Cary Bennett, Kevin McDonald, Rachel Nix, Lindsey Williams. Associate Members Present: Richard Drilling, Pamela Richard. Guests: Chief Ben Hammond from Sheridan Fire Department, Tonja Kelly, Arkansas Children's Hospital.
- III. **Reading and approval of previous meeting minutes.** Motion by Marc Lowery and second by Rachel Nix to approve as read - Passed
- IV. **Reading and approval of financial report.** Richard Drilling presented the end of year 2010/2011 and 2011/2012 financial report. Moved by Marc Lowery and second by Lindsey Williams to accept the report – Passed.
 - a. Richard Drilling presented a Bill for Sam Miller for the website. After decision of options, Kevin McDonald moved that the AFPC approve, in the amount of 2400 to distribute as billed and 15.00 for Doman fees, for the fiscal year 2011/2012 for Sam Miller's billing. Second by Lee Zuehlke - Passed
- V. **OLD BUSINESS**
 - a. **Previous Grant reviews**
 - i. The AFPC received a Grant review from Y City VFD.
 1. There were some questions about this review.
 - a. Was this the correct review report from Y City FD to the AFPC as it was for a Generator?
 - b. The AFPC will be checking with Y City to see if they accidentally put the wrong thing on the AFPC review that should have gone to someone else.
 - ii. West Memphis FD
 1. Review was accepted by the commission.
 - b. **Chiefs convention**
 - i. Charles Butler gave a report from the Fire Chief's Convention. It is to be noted that he spent the whole time at the convention representing the Arkansas Fire Prevention Commission. The Commission extended there warm appreciation for his time and dedication.
 - ii. Chairman Butler asked that the commission develop a Brochure for the commission.
 1. This was agreed upon and Lee Zuehlke will develop several samples to chose from and decide at the next meeting.



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- iii. With the banner and other items for events, discussed the need for Storage.
 - 1. Lindsey Williams stated that there is a small area at the State Police HQ to store items needed.

c. Legal counsel

- i. Nothing new to report Representative from Att. Gen Office

d. Harrison FD PSA's

- i. Person who is working on it is still in progress.

e. Annual Letter to Governor

- i. Approved the letter Charles Butler wrote and will be mailed to the Governor.

f. Other old business

- i. Request for administrators for Facebook page
 - 1. Lee Zuehlke (lee@rev216-devotions.com)
 - 2. All full commissioners who are active on Facebook
- ii. Kindel Snyder – took Jimmy Wood's position at ADAM. Invitation will be sent for the next meeting.

VI. NEW BUSINESS:

a. Legislative issues

- i. Lindsey Williams reported that he will have an increase manpower in Fire Marshal office.

b. Discussion on "Looking into reserving grant money for obtaining Smoke Detectors at a reduced rate and issuing the smoke detectors in place of money for departments wanting to install detectors.

- i. Kevin and Marc accepted the appointment to be on a committee to check on all the details, including designing an application for smoke detectors.

c. New grant reviews

- i. **Hermitage VFD Recd 3/18/11:** \$4,078.00 – Sparky costume, voice modifier, case, shipping (Held over from last meeting) was approved with a motion by Rachel Nix and Second by Cary Bennett to fund at \$4,000.00.
- ii. **Glen Rose Fire District Recd 7/6/11:** \$4315.00 – Kitchen Fire Extinguishers.
 - 1. There was a lot of discussion over the pros and cons if this program as well as is this inside or outside the scope of the AFPC. The commission members all agreed that this program has merit.
 - 2. Cary Bennett moved and Kevin McDonald second to deny this grant on the bases that it is firefighting response not prevention. This was passed with a recommendation to see is there is another grant body that could fund this program.

d. CARNAHAN-WILLHITE SAFETY AWARD



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- i. This award was not issued in 2011. The commission talked about it in relation to what it is for/how it is for/criteria. The commission will look at some changed wordings and bring back at the next meeting for approval.
- e. **Other Items from the floor**
 - i. Lindsey and Charles presented to Sheridan and received card.
 - ii. Discussion was held on having a “large” check made up that can be reused by writing the receiver and amount on it each time for the press. Lee to develop a mark-up for approval.

VII. Open for discussions, and questions

- a. Sheridan fire chief presented to the commission the program used in their grant.
- b. September is “Campus Fire Safety Month”. Members with information should get this to Sam to post that Information on Website/Facebook.
- c. Next meeting November 10, 2011 at 10:00 AM at the State Police Headquarters.

VIII. TR-1's

IX. Adjournment at: 10:55 AM

Respectfully Submitted,

Lee Zuehlke, Secretary



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August 22, 2011

Honorable Mike Beebe
Governor State of Arkansas
State Capital
Little Rock, Arkansas 72201

Dear Governor Beebe:

The Arkansas Fire Prevention Commission has continued our mission of saving lives and protecting property through education, communication, and legislation in our great State. We are continually striving to further our cause of our avenues. We offer assistance in a number of ways.

-We provide grants for Fire Prevention (both educational materials and training) to both paid and volunteer fire departments and other civic based organizations.

-We offer assistance to other agencies on fire safety related concerns.

-We maintain an informative website.

-We share data, resources, and ideas both with other agencies and in Public Forums.

This past eighteen (18) months we have awarded 19 community Fire Prevention Grants to Fire Departments, both paid and volunteer and other requesting agencies to promote fire prevention in the state.

The Fire Prevention Commission sponsored an information booth at the Arkansas Fire Chiefs/Firefighters Convention in Hot Springs June 26 – 29, 2011. This booth served as educational/focal point to State Fire Service Organizations on the duties and responsibilities of the Fire Prevention Commission.

We continue to be grateful for your office's continuing support and funding. Arkansas cannot afford to stop striving to reduce the needless loss of life and property due to fire.

Respectfully,

Charles P. Butler, Chairman
Arkansas Fire Prevention Commission



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AFPC Carnahan-Willhite Safety Award

The Arkansas Fire Prevention Commission established the AFPC Carnahan-Willhite Safety Award, to honor **organizations and individuals** that are promoting fire safety in Arkansas.

The AFPC CARNAHAN-WILLHITE SAFETY Award is named for our Former State Fire Marshal, Captain Ray E. Carnahan of the Arkansas State Police. Captain Carnahan served this state for over thirty-five (35) years; twenty-four (24) of those years spent in the leadership, dedication and service to humanity.

The Arkansas Fire Prevention Commission established the “Willhite” part of the Award in 2002, to honor **individuals** that are promoting fire safety in Arkansas for the prior year.

This part of the Award is named after Willie Willhite of Camden, Arkansas, a “Life Safety Advocate” with more than six decades of fire prevention work.

To promote the development, implementation and continuation of Community Fire and Life Safety Education Programs throughout the State of Arkansas, will be the standards that future Award recipients and nominees will be measured.

Nominations for this award will be to an organization or individuals.

Nominations for this prestigious award are accepted between November following the Fire Chief’s and Firefighters Joint Conference, and April 1 of the next year. Please mail application to the Arkansas State Fire Marshal, #1 State Police Plaza, Little Rock, Arkansas 72010. If you have any questions regarding this matter, please email the State Fire Marshal.

“The mission of the Arkansas State Fire Prevention Commission is to raise the level of ‘Fire Safety Awareness’ of the citizens of Arkansas through the development and implementation of prevention programs.”

