



Arkansas Fire Prevention Commission

AR State Fire Marshal. ● # 1 State Police Plaza – Little Rock, AR 72010 ● 501-618-8624

E-mail: lindsey.williams@asp.arkansas.gov

Chairman:
Virginia Lee

Vice-Chairman
Charles Butler

Secretary
Marc Lowery

Minutes of Meeting August 12, 2010

Meeting was called to order at 10:10 by Chairperson Lee.

Those in attendance were: Marc Lowery, Charles Butler, Virginia Lee, Mark Cutner, Richard Drilling, Kevin McDonald, Rachel Nix, Lindsey Williams.

Those absent were: Chris Trask, Dayna Hilton, Lee Zuehike, Jimmy Woods.

Minutes were read and approved. Motion made by Kevin and seconded by Rachel. All approved.

Financial report was read by Richard and approved. Motion made by Kevin and Seconded by Marc. All Approved.

OLD BUSINESS:

Further discussion was brought up on reimbursement for Dayna for a conference. All expenses must be approved PRIOR to the trip by the commission. It was further discussed all travel must be relevant to the commission purpose specifically, and cannot be related to personal gain.

Motion made and seconded to approve expense for web site. Motion made by Lindsey, seconded by Rachel. All approve.

NEW BUSINESS:

Grant review process was discussed, and it was decided to review and approve and vote on new grants at each meeting.



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The following grants were denied:

**Fairview Fire Department
Centerpoint VFD
City of Grannis
Shannon Hills**

Letters will be sent to all departments.

A grant was submitted by West Memphis Fire Department for \$4000.00 for smoke detectors and batteries. Motion was made by Lindsey to approve, Seconded by Rachel. All Approve.

It was discussed about the AFPC attending the Chief's convention.

Who would attend?

Could the AFPC pay for this?

Expense reimbursement?

Get handouts, and fire prevention handouts.

This will be further discussed during the next few months.

Lt. Lindsey Williams, State Fire Marshal, discussed his office staffing issues.

Charles discussed can Arkansas Fire Academy apply for grants? It was discussed that the commission could purchase the fire prevention materials, and have the AFA distribute the materials through their fire prevention programs. Rachel will provide information on these materials, and report back to the commission next meeting.

Motion was been made to adjourn. All approved

TR_1's filled out.